OULS Committee Meeting

Friday 9th July at 19:00

Minutes

Apologise: Kirsty, Michael

Meeting open: 1905

0721.01 Welcome for Chair – Chair welcomed all attendees and noted that all committee members were feeling a bit drained so it was agreed to focus and act as needed during this meeting.

0721.02 Minutes – Due to technical issues and the absence of the secretary at the last meeting there are no minutes available for review.

0721.02 Finance Updated - 30 June £554 in the PayPal account, memberships are hitting account in July to explain the sudden increase. Membership has increased overall by 3. Deposit account has now been set up and funded. The 2019-20 accounts have now been signed off by OUSA. 2020-21 accounts paperwork has now been gathered and Treasurer is content that the accounts accurately reflect reality. The committee will need to find 2 members to review and agree accounts next month after committee agrees the accounts. Some money was lost in setting up the deposit account but was only 33p on test transactions to avoid issues which was proven a wise decision. PayPal card has been set up and passed out, a working cash amount of £500 was agreed but with a number of larger payments coming up it was agreed to allow the account to be above this amount to enable these payments. {Action: Committee to consider appointment of Auditors}

0721.03 Face to Face Events – OUSA is seeking preferences on the idea of face-to-face events next term, but is likely to be OUSA policy to match OU policy and not hold face to face events until the new year. It was noted that some society do larger events where we do not usually which means they are more reliant on the aid of OUSA and are more likely to need to avoid in person events.

0721.04 Mooting events considered for August and September, Committee advised to set dates and consider later if in person or not. Brian advised that we play it safe for now and review as time progresses. Secretary to add this as standing item. Consensus for no in person events in August.

0721.05 Guest Speakers Series – Jonathan confirmed that he has 2 booked in so far, Committee agreed that the time scales for the events be set at one a month. Jonathan is continuing to work with a 3rd candidate, an academic, and a 4th candidate, Robert Rinder but he may need an appearance fee. Committee agreed to set a ceiling of £500, with an initial offer of £300. Suggestion of Baroness Hale was made and noted. Committee also agreed on send a little thank you gift to those who do attend of £30 per person.

0721.06 Social Media Fundraising – Jonathan noted that our fundraising policy had expired, until a formal review is completed, he recommended that we continue to enable our social media to collect fundraising – Approved Unanimously

0721.07 StreetLaw - Noted that meetings continue in relation to StreetLaw projects. As Kirsty was sadly not here it was agreed not to discuss further but to offer help if needed.

0721.08 Review of Policies - Not in a position to proceed at this time. Jonathan suggested the removal of subcommittee and working group mentions from policies – Agreed. Johnathan suggests committee to review and suggest amendments and to put to final vote during elections – Agreed. Simon offered help as needed.

0721.09 Careers and Systems Updates – Michael was unable to attend, Brian reviewed Michael’s report. The suggestion of a podcast is potentially interesting but with speakers being considered it may not be the right direction at present. No vote on matters until Michael can attend and Committee will keep an open mind on matters when given fuller advice by Michael - Tabled

0721.10 Updates from other committee members – None

0721.11 AOB - Tom and Zoe will figure dates for mooting taster sessions, advised to add these to Michael’s calendar tool to avoid clashes.

0721.12 AOB - Noted Christian does not seem to be on communications. {Action Brian/Johnathan to contact

Next Meeting: TBC

Meeting Closed: 1945

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| Minute | Action | Action Holder |
| 0721.02 | Appointment of Auditors for 2020-21 | Gareth |
| 0721.08 | Review of all policies | Jonathan |

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| Minute | Question | Committee Decision |
| 0721.02 | Should we exceed working cash this month due to the number of larger payment due | Approved – Exceed this month |
| 0721.04 | Should we hold face-to-face meetings | No Face-to-Face meetings in August |
| 0721.05 | What time scale for Guest Speaker events | Agreed to set at one a month |
| 0721.05 | Should we send thank you gifts to speakers | Agreed with a value of £30 per person |
| 0721.06 | Should we continue to fundraise using our social media platforms | Agreed |
| 0721.07 | Should we keep subcommittees and working groups | Agreed to look to remove all mention as considered unnecessary |